



HEADQUARTERS NORTH CAROLINA WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
3520 Alamance Road
Burlington, NC 27215



8 March 2020

MEMORANDUM FOR NCWG CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/1st Lt Sarah Haynes, NCWG CAC Recorder

SUBJECT: CAC Meeting Minutes for 8 March 2020

1. Opening Business

a. Roll Call

- i. C/Capt Collie (Primary, NC-019)
- ii. C/1st Lt Heckel (Primary, NC-024)
- iii. C/MSgt Emaus (Primary, NC-124)
- iv. C/CMSgt Goncalves (Assistant, NC-124)
- v. C/2d Lt Privette (Primary, NC-153)
- vi. C/CMSgt Albu (Assistant, NC-153)
- vii. C/Capt Perkins (Assistant, NC-048)
- viii. C/CMSgt Orrs-Wright (Primary, NC-143)
- ix. C/Capt Grimm (Assistant, NC-143)
- x. C/2d Lt Kehrer (Primary, NC-145)
- xi. C/2d Lt Hernandez (Primary, NC-150)
- xii. C/2d Lt Joseph (Primary, NC-301)
- xiii. C/CMSgt Randolph (Primary, NC-079)
- xiv. C/SSgt Fromme (Assistant, NC-079)
- xv. C/Capt Smith (Primary, NC-305)
- xvi. C/CMSgt Horton (Primary, NC-022)
- xvii. C/CMSgt Vermillion (Assistant, NC-022)
- xviii. C/2d Lt Herman (Primary, NC-052)
- xix. C/CMSgt Neal (Primary, NC-082)
- xx. C/2d Lt Miller (Assistant, NC-082)
- xxi. C/2d Lt Pope (Primary, NC-007)
- xxii. C/Capt Gibson (Assistant, NC-007)
- xxiii. C/2d Lt Anderson (Assistant, NC-023)
- xxiv. C/SSgt Turbyfill (Primary, NC-126)
- xxv. C/1st Lt C. Endre (Primary, NC-170)
- xxvi. C/2d Lt J. Endre (Assistant, NC-170)
- xxvii. C/1st Lt Hoernlein (Primary, NC-300)



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- xxviii. C/Maj Ross (Assistant, NC-300)
- xxix. C/1st Lt Nazzaro, Chair
- xxx. C/1st Lt Stange, Vice Chair
- xxxi. Maj Hallihan, Senior Advisor

b. Region Briefing - C/1st Lt Nazzaro

- i. MARCAC has five committees:
 - 1. Administration Committee
 - 2. Drill and Ceremonies Committee
 - 3. Recruitment and Retention Committee
 - 4. Unmanned Aerial Vehicles Committee
 - 5. Marksmanship Activity Committee
- ii. Planning to have an in person meeting on March 28.

c. Squadron Reports

Squadron Representatives discussed what they liked about the conference and what they thought could be improved on. Representatives who did not attend the conference reported what obstacles prevented them from attending.

- i. **C/Capt Collie** (Primary, NC-019): Enjoyed meeting new people and catching up with old friends.
- ii. **C/2d Lt Heckel** (Primary, NC-024): Enjoyed the dance, but would have liked it if more people had a chance to use the simulator.
- iii. **C/MSgt Emaus** (Primary, NC-124): Wished the CAC meeting wasn't conducted during the seminars, because he wanted to attend a few.
- iv. **C/CMSgt Goncalves** (Assistant, NC-124): Did not attend the conference for personal reasons.
- v. **C/2d Lt Privette** (Primary, NC-153): Did not attend the conference because of transportation issues.
- vi. **C/CMSgt Albu** (Assistant, NC-153): Did not attend the conference because of transportation issues.
- vii. **C/Capt Perkins** (Assistant, NC-048): Enjoyed meeting new people and visiting the Vanguard store.
- viii. **C/CMSgt Orrs-Wright** (Primary, NC-143): Would like to see more efficiency in the transportation methods to avoid delays.
- ix. **C/Capt Grimm** (Assistant, NC-143): Did not attend the conference for personal reasons.
- x. **C/2d Lt Kehrer** (Primary, NC-145): Cadets should be able to participate more in normal conference activities such as the simulator.



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- xi. **C/2d Lt Hernandez** (Primary, NC-150): Would have liked to have participated in the simulator flights.
 - xii. **C/2d Lt Joseph** (Primary, NC-301): Did not attend the conference for family reasons.
 - xiii. **C/CMSgt Randolph** (Primary, NC-079): Would have liked to have attended the seminars and have had more time in between events.
 - xiv. **C/SSgt Fromme** (Assistant, NC-079): Did not attend the conference for personal reasons.
 - xv. **C/Capt Smith** (Primary, NC-305): Did not attend the conference because of rigorous flight training schedule.
 - xvi. **C/CMSgt Horton** (Primary, NC-022): Enjoyed seeing cadets from around the Wing, but would have liked to have participated in the simulator flights.
 - xvii. **C/CMSgt Vermillion** (Assistant, NC-022): Enjoyed physically interacting with other cadets.
 - xviii. **C/2d Lt Herman** (Primary, NC-052): Only stayed for the CAC meeting.
 - xix. **C/CMSgt Neal** (Primary, NC-082): Did not find the seminar topics interesting enough to attend. Agreed that transportation needed to be more efficient.
 - xx. **C/2d Lt Miller** (Assistant, NC-082): Needed the Vanguard store to be open longer due to time conflicts with cadets being off-site.
 - xxi. **C/2d Lt Pope** (Primary, NC-007): Enjoyed all of the activities. Agreed that transportation needed to be more efficient.
 - xxii. **C/Capt Gibson** (Assistant, NC-007): Did not attend the conference because of an ACT test
 - xxiii. **C/1st Lt C. Endre** (Primary, NC-170): Enjoyed working with the committees in person. Would like to see improved transportation.
 - xxiv. **C/2d Lt J. Endre** (Assistant, NC-170): Enjoyed working with the committees in person as well. Would like to see more time for CAC members to participate in various activities.
 - xxv. **C/1st Lt Hoernlein** (Primary, NC-300): Enjoyed working with the committees in person.
 - xxvi. **C/Maj Ross** (Assistant, NC-300): Would like to see improved transportation.
2. Old Business
- a. Committee Reports
- Each committee chair updated the council on recent developments in their committees.



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- i. **Support Staff Training Committee:** Still in the research phase and looking into the feasibility of getting staff training as a program on eservices. They would like to have a training PowerPoint for Logistics or PAO finished by May.
- ii. **Leadership Accountability Committee:** Very little progress since the Wing Conference; would like to have a proposal finished by May.
- iii. **Professional Development Committee:** Nearing the completion of the Code of Conduct and are currently editing it. Planning to have a proposal finished by May.
- iv. **Recruiting and Retention Committee:** Currently have a rough draft of a proposal. Due to the previous committee chair stepping down from the role due to college, C/2d Lt Pope was voted to be the new chair of the R&R committee. C/Capt Collie suggested adding an out of squadron event requirement for retention.
- v. **Wing Website Committee:** Since the conference there has been little progress due to personal matters. A list of ideas that the committee wishes to implement on the website has been created. Proposal should be completed by May, and a rough draft by the next meeting.
- vi. **Medical Advancement Committee:** They are currently waiting for the curriculum to be developed. There isn't much else to work on at the moment.
- vii. **Space Education Committee:** C/2d Lt Andersen has become the new chair of the committee. Currently trying to come up with different ideas, but is unsure how to proceed. Great consideration is being given to table the committee.
- viii. **Safety and Preparedness Committee:** Proposal passed at the Wing Conference. The committee has begun moving forward with writing the script for their RTW video. The script and outline for the video will be finished by May. It will be a wing-only project right now, but may expand after the first event.
- ix. **Honors Society Committee (2018/2019 Term):** With the new CAPR 39-1, the NCWG Uniform Board is planning to add the necessary accruelements into Wing Supplement. Supplement is currently being edited by the Uniform Board. However, a Senior Member Advisor is still needed before the Honor Society can be formed.

3. New Business

- a. Open Floor

4. Closing

- a. Next CAC Assemblage - 19 April via Teams
- b. Upcoming Events
 - i. ~~27-29 March Drill and Ceremonies Academy~~ - Cancelled due to COVID-19
 - ii. ~~17-19 April Spring Ranger Training Weekend~~ - Cancelled due to COVID-19
 - iii. 12-20 June NCWG Summer Encampment



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c. Announcements

- i. The April 10th conference call has been rescheduled from April 12 (Easter Sunday) to April 19. This will give the council a shorter time between that call and the final call in May.
- ii. Congratulations to those who got accepted to NCSAs for this summer.
- iii. Region Cadet Leadership School is being planned to be held in NC this summer.
- iv. Microsoft Teams is NCWG CAC's new home. There are many great features that can help representatives with CAC and CAP duties. Representatives are encouraged to use it for committee conference calls.
- v. 39-1 has been updated and it is inconsistent. Note: Phase out date for Old Style Class A Blue jackets has been confirmed to be 1 August 2021.
- vi. NCWG CAP has a new partnership with the Charlotte-based Aviation Institute of Maintenance. There are plenty of aircraft for hands on exploration, as well as classrooms with awesome learning opportunities. A workshop will occur on May 2 (changed to July 25) for 8th grade and older cadets. Participants will receive a challenge coin for each workshop, and a special completion coin for attending all three. The cost is 20 dollars per person. Check for emails from Wing for more information about this opportunity.
- vii. C/Capt Smith commented on the dangers of texting and driving and the importance of not being distracted while operating a motor vehicle.

d. Adjournment

C/CMSgt Neal motioned to adjourn at 2040.
Seconded by C/2d Lt Miller.

//SIGNED//

SARAH E. HAYNES, C/1st Lt, CAP
North Carolina Wing CAC Recorder

cc: NCWG/CC
NCWG/CP
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NCWGCAP.org/CP
MAR/DCSCP
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